

JOIN OUR TEAM



Job Description

English Instructor (US Curriculum)

The Edge Learning Centers is an education services company that provides a full spectrum of premium educational services. Our experienced consultants and tutors offer a wide range of services suitable for different needs, ranging from test preparation, curriculum development, and university admission programs. We pride ourselves as the best in class and offer tailored services to students, with a 100% success rate over the past 15 years.

At Edge, not only you get the chance to work with the cleverest minds in the industry, we are also a fun and energetic group of people who truly want to partner with students, helping them to push the boundaries and succeed academically. At Edge we want you to constantly challenge yourself and come up with new ideas, we are a fast growing team and want to hire great minds who can help students build a future.

Responsibilities:

- Design and deliver curriculum for students for group and one-on-one lessons on SAT/ACT/SSAT and additional teaching experience in IB/AP/GCSE/A-Level examinations would be advantage
- Teaching Edge English, Academic Writing, IELTS/TOEFL Tests courses and private tuition
- Conduct pre- and post- course assessments
- Develop materials for new or existing courses
- Assist in creating additional content such as but not limited to question bank, solution explanations, teacher's manual
- Edit, proofread, and revise existing or newly developed content
- Developing marketing materials and attending marketing events
- Other duties as directed by Head of Academics

Requirements:

- Ideal candidates possess a US University Bachelor's or Master's degree in English and/or language related subjects
- Fluency in English with preferably 1+ years of teaching experience
- Superior writing and analytical skills
- Good communication and presentation skills
- Experience in test preparation is a plus
- A TEFL/TESOL/CELTA certification for English teaching (not a must)

What we offer:

- 5 days work with flexible working schedule
- Competitive remuneration package
- Hybrid Working Mode: Work From Home Schedule
- Birthday leave
- Medical plan with Dental Allowance
- Systematic training program
- Work-Life Balance program
- Young and energetic working environment