

# JOIN OUR TEAM



## Job Description

### English & History Instructor

The Edge Learning Centers is an education services company that provides a full spectrum of premium educational services. Founded in 2008, the Edge continues to expand rapidly in Asia. Our experienced consultants and tutors offer a wide range of services suitable for different needs, ranging from test preparation, curriculum development, and university admission programs. We pride ourselves as the best in class and offer tailored services to students, with a 100% success rate over the past 14 years.

At Edge, not only you get the chance to work with the cleverest minds in the industry, we are also a fun and energetic group of people who truly want to partner with students, helping them to push the boundaries and succeed academically. At Edge we want you to constantly challenge yourself and come up with new ideas, we are a fast growing team and want to hire great minds who can help students build a future.

Based out of The Edge Learning Center's headquarters in Hong Kong, the English and History Instructor reports to the the Head of Academics and is primarily responsible for ensuring that student receive exceptional service and training.

### Responsibilities:

- Design and deliver IB/AP/IGCSE/A-Levels curriculum for students for group and one-on-one lessons on English and History and/or Academic Writing
- Teaching Edge English, IELTS/TOEFL Tests courses and private tuition
- Conduct pre- and post- course assessments
- Assist in creating additional content such as but not limited to question bank, solution explanations, teacher's manual Edit, proofread, and revise existing or newly developed content
- Developing marketing materials and attending marketing events
- Other duties as directed by Head of Academics

### Requirements:

- Ideal candidates will possess a Bachelor's or Master's degree in English and or History related
- Fluency in English with preferably 1+ years of teaching experience
- Superior writing and analytical skills
- Good communication and presentation skills
- Experience in test preparation is a plus
- A TEFL/TESOL/CELTA certification for English teaching
- SCRC report is compulsory for tutor positions

### What we offer:

- 5 days work with flexible working schedule
- Competitive remuneration package
- Hybrid Working Mode: Work From Home Schedule
- Birthday leave
- Medical plan with Dental Allowance
- Systematic training program
- Work-Life Balance program
- Career advancement programme sponsorship
- Young and energetic working environment